



# North Iowa Community School

First consolidated school West of the Mississippi

*LINKING STUDENTS WITH SUCCESS*

**111 Third Avenue NW**

**Buffalo Center, Iowa 50424**

**Phone: 641-562-2525 Fax: 641-562-2921**

[www.northiowa.org](http://www.northiowa.org)

## Application For Teaching Position

Application Date: \_\_\_\_\_

Date Available: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

U.S. Citizen: \_\_\_\_\_ Are you legally eligible to work in the United States? \_\_\_\_\_

Current Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Current Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Position(s) for which you are applying:  
 \_\_\_\_\_

Are you available full time? \_\_\_\_\_ Are you willing to consider less than full time? \_\_\_\_\_

Are you under a teaching contract for next year? \_\_\_\_\_ Where? \_\_\_\_\_

College	Location	Number of Hours Beyond Highest Degree	Degree Major & Minor Fields	Dates Attended/ Graduated

High School Attended: \_\_\_\_\_ Location: \_\_\_\_\_

Have you applied for your Iowa Teacher License? \_\_\_\_\_ Iowa Folder Number: \_\_\_\_\_

Do you hold a license from another state? \_\_\_\_\_ If so, which state(s)? \_\_\_\_\_

What certifications, endorsements or approvals have you achieved (include coaching authorization)?

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**Education and/or other Employment** (begin with current/most recent) *\*Teachers may include paid or volunteer activities other than classroom teaching and new teachers should include student teaching and other field experiences.*

School District/Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates of Experience: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):

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Reason for Leaving: \_\_\_\_\_

School District/Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates of Experience: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):

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Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates of Experience: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):

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Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates of Experience: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):

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Reason for Leaving: \_\_\_\_\_

School District/Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates of Experience: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):

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Reason for Leaving: \_\_\_\_\_

School District/Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates of Experience: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Duties and Responsibilities (include coaching and/or extracurricular activities):

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Reason for Leaving: \_\_\_\_\_

**Military:**

Active Duty: _____ to _____	Reserve Duty: _____
Branch: _____	Branch: _____
Location of Duty: _____	Obligation: _____
Rank at Discharge: _____	Times of Current Training Duty: _____
Type of Discharge: _____	

**References:** *List at least three who have evaluated your teaching skills and abilities.*

Name	Employer & Address	Position	Phone: Work and Home

Have you previously held a licensed position in an Iowa public school?

District? \_\_\_\_\_

If yes, have you successfully completed an official probationary period in a public school district? \_\_\_\_\_

If yes, what was the length of the probationary period? \_\_\_\_\_

Are you on a sex offender registry? \_\_\_\_\_

Are you on the Department of Human Services' child abuse registry? \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor (excluding traffic violations)? \_\_\_\_\_

If yes, please provide date, incident city/state of charge:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Responding "yes" to any of the previous questions is not an automatic bar to employment. The date of the offense, and the relationship between the offense and the position for which you are applying will be considered.

Are you able to perform, with or without reasonable accommodation, the essential job functions required of this position? \_\_\_\_\_

If no, explain: \_\_\_\_\_

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What is your philosophy of education? (please limit response to no more than 75 words)

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How do you view your role as an educator? (please limit response to no more than 75 words)

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Why do you believe you would be a good match with the student body, faculty, staff, and patrons of the North Iowa Community School District? (please limit response to no more than 75 words)

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What special skills do you bring to this position - hobbies, areas you would consider getting certified, qualifications for activities, etc.? (please limit response to no more than 75 words)

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What languages, other than English, are you proficient in? (please limit response to no more than 75 words)

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List special strengths, talents, unique qualifications that you possess and you believe might be useful in your employment - sign language, artistic interests, etc. (please limit response to no more than 75 words)

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## Authorization and Verification

I hereby authorize that my former and/or current employer(s), professional colleagues, instructors or friends may provide any information requested by the search committee of the North Iowa Community School District regarding my professional competence, performance and character.

I hereby certify that all application statements are true and complete to the best of my knowledge, and that, if employed, false statements herein shall be sufficient cause for dismissal. I understand that before any contract becomes effective or compensation is possible, a valid **Iowa Teaching License** must be filed with the Director of Human Resources. I also understand that all employees are required to have a **physical examination** as a condition of employment. I further understand that if I accept a position with the North Iowa Community School District, these statements are to become a part of my permanent record. In addition, because of the tremendous responsibility the North Iowa Community School District has to its students and their families, I understand that a **criminal background check** will be conducted.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Please print your name \_\_\_\_\_

### AFFIRMATIVE ACTION INFORMATION

Completion of this form is optional. However, we would appreciate it if you would supply the requested information. In order to comply with regulations established by the U.S. Equal Employment Opportunity commission, the Office of Civil Rights in the U.S. Department of Education, Iowa Code 19B.11 and I.A.C. 281-ch.95, the District must report statistical summaries of the information requested. The information is used for this purpose and other affirmative action purposes only.

#### Section I

- \_\_\_\_\_ A. American Indian or Alaskan native
- \_\_\_\_\_ B. White, not of Hispanic origin
- \_\_\_\_\_ C. Black, not of Hispanic origin
- \_\_\_\_\_ D. Asian or Pacific Islander
- \_\_\_\_\_ E. Latino or Hispanic
- \_\_\_\_\_ F. Other

#### Section II

Male \_\_\_\_\_ Female \_\_\_\_\_ Age \_\_\_\_\_  
Handicapped: Yes \_\_\_\_\_ No \_\_\_\_\_  
Disabled Veteran (any era): Yes \_\_\_\_\_ No \_\_\_\_\_ Vietnam Era  
Veteran (1964-1975) Yes \_\_\_\_\_ No \_\_\_\_\_

### Section III

Please check the source from which you learned of this position.

\_\_\_\_ Advertisement in newspaper, professional journal, newsletter or job registry,  
including Workforce Center of Iowa.

Please indicate name of the publication. \_\_\_\_\_

\_\_\_\_ Position announcement at school

\_\_\_\_ Personal contact by District

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Position Sought: \_\_\_\_\_

#### **Non-Discrimination Policy**

It is the policy of the North Iowa Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact the district's Equity Coordinator:  
Keri Bergeson, 7-12 Principal, 111 3rd Ave NW, Buffalo Center, Iowa, 641-562-2525, [bergesonk@northiowa.org](mailto:bergesonk@northiowa.org).